



Richard Challoner School Sixth Form exists primarily to provide post 16 studies for students in Year 11 at the school. These students are therefore given priority for places in the Sixth Form. However, the school also admits external applicants (both male and female students) into Years 12 or 13 and a minimum of 10 places will be available to applicants within this category. In September 2019, the Governing Body intends to admit a maximum of 150 (including internal and external students). It should be noted that admission to the Sixth Form will only be considered if the student's level of attainment is suitable for the proposed course of study. Details of course requirements are available in the Sixth Form Prospectus, which is available on the school website at: www.richardchalloner.com/sixthform.

Where there are more external applicants than places available, the following oversubscription criteria will be used:

1. 'Looked after'* applicants who are baptised Catholics** (*see notes below*)
2. Applicants who are baptised Catholics** (see note below)
3. Other 'Looked after'* children (*see note below*)
4. Applicants who are baptised (where infant baptism is practised) and members of other Christian denominations, ie those that are part of Churches Together in England, as well as Eastern Orthodox Churches.
5. Applicants who are members of other faiths
6. All other applicants.

****Looked After Children***

Looked after children are those in the care of a Local Authority or being provided with accommodation by a Local Authority in the exercise of their social services functions in accordance with Section 22 of the Children Act 1989, at the time an application for a school is made. This category also includes children who were looked after, but ceased to be so because they were adopted, subject to a residence order (in accordance with Section 8 of the Children Act 1989) or a special guardianship order (in accordance with Section 14A of the Children Act 1989).

****Catholic Applicants**

In the context of school admissions, Catholic children are defined as children who are baptised or received into the Catholic Church, children baptised or received into the Eastern Churches in union with Rome and children of members of the Ordinariate.



Oversubscription

Where the number of applicants exceed the number of places within any of the above categories, the following tie breakers will be applied in the order stated, using the following criteria:

1. The strength of evidence of commitment to the applicant's faith, where appropriate, as demonstrated by the student's level of Mass attendance on a Sunday or equivalent (for Catholic applicants), or level of attendance at religious services (for applicants of other faiths). Applicants will be ranked according to the evidence provided on Supplementary Form 'B' (available from the school), which must be endorsed by the priest, or minister of religion, where the student normally worships. Applicants who worship weekly will have priority, followed by those who practise fortnightly, and so on.
2. Within each level of attendance (ie weekly, fortnightly, etc) the following tie breakers will apply:
 - A A boy or girl with a brother/sister on roll at the time of admission. A brother/sister is defined as a full, step or half brother/sister, or a legally adopted brother/sister living at the same address on the date of application.
 - B A boy whose parent is a member of staff, where the member of staff has been employed at the school for two or more years at the time at which the application for admission is made and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
 - C Distance from the school, as measured by a straight line from the applicant's home to the school gate (adjacent to the school garage) used by students, located on Manor Drive North. All distances will be measured by the Geographical Information System used by Kingston LA, or another system approved by the Governing Body.

Other Relevant Information

All baptised applicants (where infant baptism is practised) applying under criteria 1, 2, and 4, must attach a copy of the applicant's signed baptismal certificate.



Students with an Education and Health Care Plan (EHCP) or a Statement of Special Educational Needs

The admission of students with an Education and Health Care Plan (EHCP) or a Statement of Special Educational Needs, is dealt with by a completely separate procedure. This procedure is integral to the making and maintaining of EHCPs and Statement of SEN by the student's home Local Education Authority. Details of this separate procedure is set out in the Special Educational Needs Code of Practice. Any student admitted with an Education and Health Care Plan, or a Statement of Educational Needs, will reduce the total number of places on offer by one.

Preferred Courses

Please note that the school cannot guarantee that a student will be able to study their preferred course(s). Where a course is heavily oversubscribed, places will be allocated based on GCSE points score, with the highest scoring students receiving preference for places on a course. Where insufficient numbers request a course, the course may be withdrawn.