



Avalon IT Developments is a new company that has already established good relationships with several schools. We are also in the process of following up leads with other institutions, following a successful presentation and stand at the Bett 2024 show and are already planning our attendance at Bett 2025 early next year. Our core product, Avalon Achieve, helps schools to recognise student achievement and enrichment in extra-curricular activities both in and outside of school.

We have identified several areas we need to address as we grow. We are looking to appoint someone to a position, whose role fulfils the following key criteria:

1. To support the existing customer base.
2. To on-board new customers.
3. To foster new leads for the company.
4. To test new software releases before go-live.

To meet these criteria, we require someone who can perform the following key tasks:

1. Setup and maintain an effective means of supporting existing customers.
2. Devise and maintain an onboarding process for new customers.
3. Assist and sometimes lead, marketing efforts to attract new customers.
4. Perform software testing, reporting to the development team any issues for attention.
5. Producing product / release documentation.

The position gives someone the opportunity to setup a new support and marketing department (mostly from scratch) that works effectively to support existing customers, welcome new customers and play an active part in ongoing product development.

The successful applicant would be subject to an enhanced DBS check (including Children's Barred List).

Please send CVs and covering letters detailing relevant experience by 5pm on Monday 30th September 2024 to recruitment@avalon.co.uk. Shortlisted applicants will be notified on Tuesday 1st October 2024.