



1. Aims

This policy aims to ensure that:

- Suitable education is arranged for pupils on roll who cannot attend school due to a diagnosed medical health need.
- Pupils, staff and parents understand what the school is responsible for when this education is being provided by the relevant local authority.

2. Legislation and guidance

This policy reflects the requirements of the Education Act 1996.

This policy complies with our funding agreement and articles of association.

3. The responsibilities of the school

3.1 If the school makes arrangements

Initially, the school will attempt to make arrangements to deliver suitable education for children with health needs who cannot attend school.

- The Year Leader will communicate with the family and coordinate work with class teachers. Online work will be provided as an immediate response and where IT access is an issue, work packs will be collected and handed to the family.
- The Learning Support Department in conjunction with the Year Leader will liaise with the family regarding a student completing work if they are hospitalised and establish if the hospital is providing access to their education provision.
- The Pastoral team which could include; Assistant Head (Pastoral), Year leader, Tutor, Pastoral Support Assistant, Learning Support or the Office Manager will maintain weekly contact in the event that a student is working from home for a prolonged period of time. If appropriate a learning mentor will be allocated to the student.
- When a student is ready to be re-integrated back to school a review meeting will be set up by the Year Leader and with relevant key staff to discuss an Individual Health Care Plan (IHCP) and review any amendments to the timetable.
- If attendance falls below 90% and **if appropriate** the school will liaise with Educational Welfare to support the family.



3.2 If the local authority makes arrangements

If the school can't make suitable arrangements, the relevant local authority will become responsible for arranging suitable education for these children.

- The school will make a referral to the local authority when all interventions by the school have failed to effect a change in attendance, or whereby the relevant health condition means that an improvement in attendance is unlikely to occur.
- This would be done through the single point of access (SPA) and/or Educational Welfare.
- The school would look for the LA to provide some home tuition through the relevant service

In cases where the local authority makes arrangements, the school will:

- Work constructively with the local authority, providers, relevant agencies and parents to ensure the best outcomes for the pupil.
- Share information with the local authority and relevant health services as required.
- Help make sure that the provision offered to the pupil is as effective as possible and that the child can be reintegrated back into school successfully.
- When reintegration is anticipated, work with the local authority to:
 - Plan for consistent provision during and after the period of education outside the school, allowing the pupil to access the same curriculum and materials that they would have used in school as far as possible.
 - Enable the pupil to stay in touch with school life (e.g. through newsletters, emails, invitations to school events or internet links to lessons from their school).
 - Create individually tailored reintegration plans for each child returning to school
 - Consider whether any reasonable adjustments need to be made.

4. Monitoring arrangements

This policy will be reviewed annually by the Bursar, Deputy Headteacher, Designated Safeguarding Lead and the Assistant Headteacher (pastoral).

5. Links to other policies

This policy links to the following policies:

- Equality Policy
- Accessibility Plan and Action Plan
- Medical Conditions at School Policy



- Attendance Policy

Policy Review Due: March, 2022

Review Cycle: Annual